



SHEPHERD EYE CENTER PATIENT INFORMATION FORM

PATIENT INFORMATION

PRIMARY CARE PHYSICIAN: _____

NAME: _____ DATE: _____

SOCIAL SECURITY NUMBER: _____ SEX (CHECK ONE): M F

DATE OF BIRTH: _____ MARITAL STATUS: SINGLE MARRIED WIDOWED DIVORCED

ADDRESS: _____

CITY _____ STATE: _____ ZIP: _____

HOME PHONE: _____ CELL: _____

EMAIL ADDRESS: _____

EMPLOYER: _____

SPOUSES NAME: _____ SPOUSE'S DATE OF BIRTH _____

RESPONSIBLE PARTY INFORMATION (IF DIFFERENT THAN ABOVE)

NAME: _____

SOCIAL SECURITY NUMBER: _____) _____ SEX (CIRCLE ONE): M F

ADDRESS: _____

CITY _____ STATE: _____ ZIP: _____

DATE OF BIRTH: _____ HOME PHONE: _____ CELL: _____

PRIMARY INSURANCE INFORMATION

NAME OF INSURANCE COMPANY: _____ POLICY # _____

NAME OF INSURED: _____ DATE OF BIRTH OF INSURED _____

RELATIONSHIP TO PATIENT: _____

SECONDARY INSURANCE INFORMATION

NAME OF INSURANCE COMPANY: _____ POLICY # _____

NAME OF INSURED: _____ DATE OF BIRTH OF INSURED _____

RELATIONSHIP TO PATIENT: _____

ACKNOWLEDGE RECEIPT OF NOTICE OF PRIVACY POLICIES

My signature below acknowledges the receipt of Shepherd Eye Center's *Notice of Privacy Policies*.

Signature

Date

Print Name

Social Security #



PATIENT CONTACT

Shepherd Eye Center staff may need to contact you regarding appointments, test results, financial matters/billing concerns, or other healthcare operation communications. In order to contact you, we need authorization of the following methods of communication.

BY CHECKING THE FOLLOWING BOXES, YOU AUTHORIZE SHEPHERD EYE CENTER TO CONTACT YOU.

I authorize Shepherd Eye Center to contact me and leave a message if needed at (check all that apply):

- Home Phone Cell Phone Work Phone Email address

My **PREFERRED METHOD OF CONTACT** is:

Telephone (number) _____ Cell (number) _____

Email _____ Other _____

RELEASE OF PHI TO SPECIFIED PARTIES

Do we have permission to release your protected health information to anyone involved in your care? YES NO

If "YES", list the **name(s)** of the person(s) who has permission for access to your protected health information. Please do not use general descriptions such as "**family**", or "**friend**". We need name, relationship and phone number. Also, list information they have access to, for example, "entire medical records", "specific dates", "specific types of examination", etc.

Name _____
Relationship _____
Information _____
Telephone _____

Name _____
Relationship _____
Information _____
Telephone _____

I understand that my permission for the release of my protected health information to parties listed above will remain in effect indefinitely, unless revoked in writing.

Patient Signature _____ Date _____

Patient representative signature if patient unable to sign. _____

Relationship _____ Date _____

GUARDIANSHIP AND/OR HOSPICE CARE INFORMATION

Does someone have Power of Attorney or legal guardianship for you? Yes No

Are you currently under in-patient or out-patient hospice care? Yes No

If you answered yes, to either of these questions, please provide us with contact information for the guardian and/or the hospice. Shepherd Eye Center also needs a copy of the POA or legal guardianship paperwork if this applies.

Legal Guardian Name _____ Phone _____

Name of Hospice Service

Case Manager's Name

Telephone Number

